

## CHECKLIST (to be completed by site manager/supervisor)

Company: \_\_\_\_\_

Site: \_\_\_\_\_

Plot: \_\_\_\_\_ Site manager/supervisor: \_\_\_\_\_

Ref.	Item	Yes (✓)	No (✓)	Inspected (initials & date)
1.	Are UltraBEAM metal joists at least 225mm deep?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
2.	Has the specified quilt been fitted between the joists?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
3.	Are resilient ceiling bars fitted at right angles to the joists?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
4.	Has ceiling system been fitted in accordance with the manufacturer's instructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
5.	Has floating floor treatment been fitted in accordance with the manufacturer's instructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
6.	Has the specified quilt been fitted between the floor battens?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
7.	Is ceiling treatment fixed to the resilient bars with correct screws?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
8.	Are all joints sealed with tape or caulked with sealant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
9.	Are vertical service pipes wrapped in quilt and boxed in with two layers of gypsum-based board combined nominal mass per unit area of 20 kg/m <sup>2</sup> ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
10.	Have all resilient flanking strips been fitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
11.	Is separating floor satisfactorily complete?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Contact details for technical assistance from Hadley Group, manufacturer of UltraBEAM metal joists:

**Telephone: 0121 555 1300**

**Fax: 0121 555 1301**

**E-mail: [info@hadleygroup.co.uk](mailto:info@hadleygroup.co.uk)**

**Notes** (include details of any corrective action)

Site manager/supervisor signature .....

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